



# UPDATE No. 52

January 2004 - For SPICE / ICECE Members only

«Vorname» «Name»  
«Company»  
«Department»  
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«postcode» «city»  
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## *In this UPDATE:*

- SPICE events in **new countries**
- **Elections** for the SPICE Board and President – see page 2
- Adaptation of the "Aims & Organization" document

Dear «Vorname»,

Welcome again to the new year!

Hopefully your start into the twelve months of 2004 was successful and the "rest" of this year will be even better.

The first UPDATE of this year contains important information. For example about the first SPICE event in New Zealand (see bottom of this page), the first SPICE event in India (at the World Business Incubation Conference of infoDev - still is in the initial "idea" phase, but possible), and some "administrational" matters regarding the SPICE constitution and elections. The answer form is prepared for making you reply as easy as possible. No member should miss this chance to make his / her position for these important matters:

### ***Important matters to deal with***

This year, you already could read about this in the last UPDATE, elections for the Board of SPICE Group are on the agenda. Furthermore we should bring the adaptations of the "Aims and Organization", discussed at several meetings already, to decision. To begin this process, with this UPDATE you receive

- a **new version of the "A & O" document** (attached) with all proposed changes marked. This is a result of the discussion process and a number of responses from members to earlier information in this matter. The changes are aimed at responding to the developing needs of our network, specially to allow maintaining the informal character of SPICE Group on one hand and to implement structures for the needed project management. All members are requested to (a) send comments regarding necessary adaptations of the proposed changes OR (b) confirm approval.
- information about the procedure for electing the new **Board of Directors and President** of SPICE Group (see page 2). Please support our "administrational work" by sending your reactions at your earliest convenience without waiting for the reminder which certainly will be delivered to you sooner or later if we do not receive your reply. The answer form of this UPDATE is prepared for your response

### ***Important To Do***

- check and comment the proposed changes of the "Aims & Organization" document
- make your proposals for the elections for Board & President
- inform about your opinion regarding the "SPICE event of the year!"
- Send information about our activities for the UPDATE and planned events for the SPICE Calendar

### **"the" SPICE event of the year**

Here again the proposal made in last UPDATE: A number of members suggested to name one of the SPICE meetings in each year being "the" SPICE Meeting. The idea is that all members try to attend this event to make sure that meeting provides the possibility to meet with as many members of the network as possible. As SPICE Group meanwhile is represented on almost every continent it will be a true challenge to bring all together. Most likely we never will reach this goal. However it might be worth trying to name one specific event being "the one to attend".

Regarding this proposal we meanwhile received more positive responses. Members seem to appreciate the idea. But although some members already replied – and welcomed the proposal to make the BALTIC DYNAMICS in Riga, Latvia "the" SPICE event 2004, more reactions really would help. Therefore, please take the minute needed to respond to this proposal – or make your own suggestion.. **You may send your comments or proposals with attached answer form.**

### ***SPICE Members are invited***

to attend the

**New Zealand Business Incubation Summit, in Christchurch, New Zealand, March 10 - 13**

free of charge. This means there is no registration fee to be paid. However, cost for travel and accommodation are not included. For more information about the event which is organized in the framework of the APEC Ministers Conference details are available on the web site. <http://www.apecscience2004.org.nz/home/>

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## Elections for the SPICE Board of Directors and the President

The SPICE Board (see box) was elected last in 2001 for a three years term. This means, elections have to be held this year. As last time, the election process will be organized in following steps.

1. **Nominations** of candidates for the SPICE Board of Directors and the President. The answer form of this UPDATE is prepared for **Your** nomination.
2. As soon as we have most of the answers members will receive a **nomination list** including all candidates who accepted nomination.
3. **Personal voting** will be organized during a SPICE Meeting – tentatively at the BALTIC DYNAMICS 2004, in September 2004.
4. Members not being able to attend the meeting personally may give **proxy** to another member **or vote by mail**.

SPICE Group Board of Directors Elected October 2001		
Heinz Fiedler	President	Germany
Krzysztof Zasiadly	Vice President	Poland
Janis Stabulnieks	Vice President	Latvia
Peter Asmussen	Regional Director	Denmark
Barbara Harley	Regional Director	USA
Slava Khodko	Regional Director	Russia
Stefan Vrátny	Regional Director	Slovakia

In case you have any question regarding the elections and/or the adaptation of the "Aims & Organization document, please do not hesitate to contact the Secretariat.

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## Information, Facts & Views

### Estonia

The Tallinn Technology Park (TTP) meanwhile is technically established on 10 ha of land with 45,000 sq.m. of usable building capacity and 120 companies working in the park. End December 2003 the contract was signed to merge from 1<sup>st</sup> of January 2004 the TTP with the Tallinn Technical University Innovation Center (TTUIC). From the same date **Raivo Tamkivi** will become Member of the Management Board as Chief Development Officer, and the TTUIC team will become the Soft Services' Unit of the Park. Quite a while ago, in June 2001 SPICE Group contributed to the process of developing the concept and implementing the technology park with a three-day workshop in Tallinn.



### Central Asian Business Incubator Cooperation is developing

The virtual exhibition (<http://cabin.sodbi.kz/vv/index.htm>) now is operational. This service is free of charge for Business Incubators and Technology Parks clients.. This exhibition is a real opportunity for incubator clients to expand their businesses outside the country. Anyone interested in the Virtual Exhibition is welcome to fill in the application form.

The December **CABIN newsletter** also informs about the network activities in 2003 aimed at developing cooperation between incubators in the region, e.g. development of the Network infrastructure and portal; increasing frequency of the network application by the managers and entrepreneurs; essential support of entrepreneurs; and increasing international interest towards CABIN which promotes the image of the Central-Asian Region and enables CABIN to establish international contacts.

CABIN also will work together with KABIC, the Kazakh Association of Business Incubators and Innovation Centers to prepare an international conference on Technology Transfer to be held in Almaty end of March this year.

More information is available through: Aiman Ziyayeva, SODBI Business incubator, Shymkent, email [a\\_ziyayeva@sodbi.kz](mailto:a_ziyayeva@sodbi.kz) :

### Kazakhstan

#### InfoDev Project in Shymkent, Kazakhstan

SODBI Business Incubator Shymkent began to work on an infoDev Project. The aim is to enhance competence and the incubator capabilities through the enhancement of competence and infrastructure in ICT. The major elements of the program in Shymkent are: to promote development of the local informational portal for SMEs in Kazakhstan, and to develop an international portal for potential investors and tourists from abroad. It is also planned to set up a training-center for stimulating internet and e-business application among small and medium enterprises in the region.

More information: <http://infodev.sodbi.kz>

### The 8<sup>th</sup> International Summit Asian associations well represented

The 8<sup>th</sup> International Summit of Business Incubation Associations was held in Kitakyushu, Japan, November 14, 2003 at the "Innovation Fiesta", an innovation exhibition combined with a conference.

The Kitakyushu Summit was a brief one due to time constraints; much of the discussion involved reporting on previous Summit meetings, particularly since this was the first such meeting held in Asia. Due to distance and time constraints this meeting was also somewhat smaller than previous Summit meetings, although Asian associations were well represented. In recognition of these factors, the Summit participants confined themselves to developing an internal agreement rather than a resolution. This agreement was initiated by Hong Kim (KOBIA) and suggests to create a task force to raise financial support from Summit members, multilateral agencies and other sources to assist in realizing the Summit resolutions. Additionally, the Summit participants asked that the next Summit Meeting (to be held in Atlanta, Georgia) focus on incubation benchmarking, evaluation, accreditation and certification and related topics. Summit attendees also asked if the notes/resolutions of previous Summits could be organized in a consistent fashion identifying what was a resolution or internal agreement and what were notes only, and ensuring that the list of delegates and associations was appended to each set of agreements or resolutions.

Participants expressed their sincere thanks and appreciation to Toshihiro Kose for his generosity and support in organizing this first Summit meeting in Asia.

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## **NBAI Conference and 9<sup>th</sup> International Summit in Atlanta, Georgia, USA**

The 18<sup>th</sup> International NBIA Conference “The Power of Supporting Entrepreneurs” will be held April 25 – 28, 2004. One of the nation's premier university-associated incubators, Georgia Tech's ATDC, will welcome attendees to tour its facilities Monday afternoon, April 26. A post-conference incubator tour will provide an opportunity to see Atlanta area incubators in action including the Intelligent Systems Incubator. Conference workshops and sessions will take place at the Sheraton Atlanta Hotel. The hotel is close to all major sports venues and is just minutes away from exciting shopping, dining, and entertainment. The **9<sup>th</sup> International Summit of Associations** will focus on incubation benchmarking, evaluation, accreditation and certification and related topics.

Conference details and registration forms are available at: [http://www.nbia.org/nbia\\_events/conf2004/index.php](http://www.nbia.org/nbia_events/conf2004/index.php)

## **Special SPICE Workshop at the BALTIC DYNAMICS 2004**

The main focuses of the BALTIC DYNAMICS 2004 organized by BASTIC and LTICA will be “Development of National Innovation Systems”, “Network Cooperation”, “Role of Professional Associations”, “Creation of Infrastructure for Knowledge-Based Business”, “Technology Transfer & Commercialisation”, and “Public-Private partnership”. As usual SPICE Group is helping to prepare the event. This time the aim is to organize a workshop special in content and form. The idea is to organize this workshop along specific topics and suggestions raised by participants in advance. The workshop attendees will serve as an expert panel to discuss these issues and thereby provide information and advice. To prepare this workshop we need your suggestions as early as possible (see information in box on page “Answer Form”)

### **And finally...**

There are a number of important issues on the SPICE Agenda for the year 2004- Elections for the Board of Directors, adaptations of the "SPICE A & O", changes of the coordination fee structure, and, of course, a number of important events in many countries.

Do not forget to inform the SPICE Secretariats about your activities, projects and events – planned or passed. We will distribute such information to other members of the network. Experience shows that this helps to create synergies within the network and, of course, helps to market your conferences and workshops.

Looking forward to active exchange of information and views cooperation with members and friends

*Heinz Fiedler*

## **The SPICE Calendar 2004**

For information about coming events check the web site:

[www.spice-group.net/events](http://www.spice-group.net/events)



### **Events of SPICE History**

#### **A selection of coming SPICE (and other) events**

<b>Christchurch,</b> New Zealand March 9-13, 2004	A special event: First time SPICE Group is directly taking part in an event for business incubation professionals in New Zealand. The new SPICE Girl Margaret Mulqueen is one of the key persons behind this activity. The program planning is under way and we will keep members interested informed. The SPICE Calendar, of course, will be updated accordingly. Information: <a href="http://www.apecscience2004.org.nz/home/">http://www.apecscience2004.org.nz/home/</a>
<b>India</b> April / May 2004	Plans and preparations are under way to hold an <b>infoDev World Conference in India</b> in April this year. The target group are grantees of the infoDev program, however business incubation experts are welcome as well. Further information will be made available through the infoDev web site as well as from the organizers in India.
<b>Atlanta,</b> Georgia, USA April-25 - 28 2004	The 18 <sup>th</sup> International NBIA Conference is titled “The Power of Supporting Entrepreneurs”. A post-conference incubator tour will provide an opportunity to see Atlanta area incubators in action. Conference workshops and sessions will take place at the Sheraton Atlanta Hotel. The <b>9<sup>th</sup> International Summit of Associations</b> will focus on incubation benchmarking, evaluation, accreditation and certification and related topics. Details and registration forms: <a href="http://www.nbia.org/nbia_events/conf2004/index.php">http://www.nbia.org/nbia_events/conf2004/index.php</a>
<b>Riga,</b> Latvia September 9-12 2004	At the BALTIC DYNAMICS 2004, to be held in Riga, SPICE Group will be organizing a special Workshop around topics participants are most interested in. For a proper preparations of such a discussion based workshop, proposals for topics and statements (not long presentations!) are needed. Please use the answer form for your suggestions and send it to <a href="mailto:Ltc@latnet.lv">Ltc@latnet.lv</a> and <a href="mailto:spice@spice-group.de">spice@spice-group.de</a>

If you are interested in coming events, look at [www.spice-group.net/events](http://www.spice-group.net/events) or contact [spice@spice-group.de](mailto:spice@spice-group.de)



# Answer Form for SPICE UPDATE No 51

Please send your answer to email [spice@spice-group.de](mailto:spice@spice-group.de)

## The SPICE Event 2004

I agree with naming the BALTICDYNAMICS 2004 in Riga "the" SPICE event 2004 is:

My proposal for "the" SPICE event 2004 is:

## **Call for Creative Proposals for the SPICE Meeting at the BALTIC DYNAMICS 2004**

At the BALTIC DYNAMICS 2004 scheduled for September in Riga, Latvia, we are planning to organize a special SPICE Workshop. The idea is to organize this workshop along specific topics and suggestions raised by participants in advance. The workshop attendees will serve as an expert panel to discuss these issues and thereby provide information and advice. To prepare this workshop we need your suggestions as early as possible:

## **elections**

We need your proposals for the elections of the new SPICE Board. If you are SPICE Member, now is the time to nominate **Your** candidate And here is the place to inform SPICE about **your nominations**:

President: .....

Vice President: ..... Regional Director.....

Vice President: ..... Regional Director.....

## **"A & O"**

The proposed adaptation of the "Aims & Organization" document is presented in the attached revised version. Members are requested to inform about their position regarding the changes:

**Yes,** I approve the proposed changes of the "Aims & Organization" document

**No,** I do not approve the proposed changes of the "Aims & Organization" document

**Yes,** I approve the proposed changes of the "Aims & Organization" document with the following changes:

**Remarks**

\_\_\_\_\_  
«city», Date

\_\_\_\_\_  
«Vorname» «Name» - Signature